



The Classical Academy	Policies and Procedures
Policy Name:	Concurrent Enrollment
Policy Number:	IHCDA-TCA
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Category:	Instruction
Author:	Registrar
Approval:	Director of Academic Services

INTRODUCTION

The Classical Academy High School (TCA HS) and College Pathways (CP) believe that students who wish to pursue postsecondary level work while in high school should be permitted to do so. In accordance with this policy and accompanying regulation, high school students may receive course credit toward the fulfillment of high school graduation requirements for successful completion of approved postsecondary courses offered by institutions of higher education.

This policy and accompanying regulation do not apply to students seeking to enroll in postsecondary courses pursuant to the Accelerating Students through Concurrent Enrollment (ASCENT) program or Teacher Recruitment Education and Preparation (TREP) program. Students seeking to enroll in the ASCENT or TREP program shall work with TCA CP's administrators and meet applicable requirements. TCA HS does not offer the ASCENT or TREP programs.

DEFINITIONS

For purposes of this policy and accompanying regulation, the following definitions shall apply.

"Concurrent enrollment" means the simultaneous enrollment of a qualified student in a district high school and in one or more postsecondary courses at an institution of higher education.

"Postsecondary course" means a course offered by an institution of higher education and includes coursework resulting in the acquisition of a certificate; an associate degree of applied sciences, general studies, arts, or science; and all baccalaureate degree programs.

"Institution of higher education" means:

- a. A state university or college, community college, junior college, or area vocational school as described in title 23, C.R.S.;
- b. A postsecondary career and technical education program that offers postsecondary courses and is approved by the state board for community colleges and occupational education pursuant to applicable state law; and

An educational institution operating in Colorado that meets the C.R.S. 22-35-101 et seq., Concurrent Enrollment Programs Act's (Act), Act's specified criteria.

QUALIFIED STUDENTS

At College Pathways, a "qualified student" means a person who is less than 21 years of age and is enrolled in the 10th grade or higher-grade level (readiness assessment required for 10th grade students) who meets college readiness criteria and has a cumulative GPA of 2.50 or higher. The student must have an Individual Career and Academic Plan (ICAP) aligned with the concurrent enrollment course requested and be on track to graduate (*see Policy IKF-TCA-CP: College Pathways Graduation Requirements*).

At TCA High School, a "qualified student" means a person who is enrolled in TCA at least half time, in grades 11 or higher and meets college readiness criteria. The student must have an Individual Career and Academic Plan (ICAP) aligned with the concurrent enrollment course requested, be on track to graduate (*see policy IKF-TCA-HS: High School Graduation Requirements*) and have a cumulative GPA of 3.50 or higher.

ELIGIBILITY

Qualified students seeking to enroll in postsecondary courses at the expense of TCA and receiving high school credit for such courses shall follow the procedure accompanying this policy; see IHCD-TCA-R.

ACADEMIC CREDIT

Academic credit granted for postsecondary courses successfully completed by a qualified student shall count as high school credit toward the graduation requirements of the applicable program (College Pathways and/or Traditional High School), unless such credit is denied.

All approved high school credit shall be denied if a qualified student does not receive a passing grade for the postsecondary course. High school credit shall be denied for postsecondary courses that do not meet or exceed TCA's academic standards. High school credit shall also be denied for a postsecondary course substantially similar to a course offered by TCA HS or CP, unless the qualified student's enrollment in the postsecondary course is approved due to other reasons deemed legitimate by TCA HS or CP. Concurrent enrollment is not available for summer school.

AGREEMENT WITH INSTITUTION OF HIGHER EDUCATION

TCA and the participating institution shall enter into a written cooperative agreement in accordance with Colorado Concurrent Enrollment law. This agreement will allow qualified students to seek enrollment in postsecondary courses at an institution of higher education and receive high school credit for such courses.

PAYMENT OF TUITION

TCA shall pay the tuition for approved postsecondary courses in accordance with the Act and TCA's cooperative agreement with the institution of higher education based on the specific program information below.

Prior to paying the tuition for any qualified student, TCA shall require the student and student's parent/guardian to sign an agreement outlining the responsibilities of the student/family and TCA and indicating the specific courses that will be funded under Concurrent Enrollment. TCA is not responsible for the cost of course supplies, tools, materials, software, consumables, or other course related items.

TCA High School Payment of Tuition

TCA High School shall pay the tuition for up to two (2) postsecondary courses per academic term successfully completed by a qualified student and for which the qualified student receives high school credit. Online college courses will not be approved at TCA High School.

College Pathways Payment of Tuition

College Pathways shall pay the tuition for the following:

College Pathways Grade Level	College Pathways Enrollment Approval
10 (assessment form required for concurrent enrollment)	1-2 courses, 2nd semester only, per readiness requirements above, including lab, if applicable.
11 and 12	1-5 courses per semester (basic skills courses permissible for 12th grade only), including labs, if applicable. Maximum of 15 credits per semester.
5th year senior (Full time) *	Up to 9 credits for year (1st/2nd semester college credits = 6 credits/3 credits or 3 credits/6 credits)
5th year senior (Part time) *	Up to 6 credits for year (1st/2nd semester college credits = 3 credits/3 credits)
*A 5th year senior is one who has not met the minimum requirements for graduation and is therefore retained for further instruction. Basic skills courses are permissible as part of credit limit stated above.	

Online courses should be the exception and taken only if a student is unable to attend a traditional class due to extenuating circumstances. Any exceptions must be approved by the Director of College Planning prior to registration. In cases where a class is only offered online and is part of the student's career path, CP will pay the full amount of tuition and fees. However, the student will still be responsible for the cost of lab kits and other supplies.

TRANSPORTATION

College Pathways and/or TCA shall not provide or pay for the qualified student's transportation to the institution of higher education.

NOTICE

Information about concurrent enrollment options shall be made available to high school students and their parents/guardians on an annual basis. In addition, at least six weeks prior to the beginning of the enrollment period for concurrent enrollment courses, notice shall be provided to high school students and their parents/guardians of the options for enrolling in postsecondary courses at an institution of higher education and the cost to the student of those courses.

Information about concurrent enrollment options and the benefits of participating in concurrent enrollment during high school will be provided to students in grades six (6) through eight (8) and their parents/guardians electronically at least once during the school year and at least once during the summer.

In compliance with Titles VI & VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination in Employment Act of 1967, the Americans with Disabilities Act, the Genetic Information

Nondiscrimination Act of 2008, and Colorado law, The Classical Academy (TCA) does not unlawfully discriminate against otherwise qualified students, staff members, applicants for employment, or members of the public on the basis of disability, race, creed, color, sex, sexual orientation, marital status, national origin, religion, ancestry, age, genetic information, or conditions related to pregnancy or childbirth. Discrimination against staff members and applicants for employment based on age, genetic information, and conditions related to pregnancy or childbirth is also prohibited in accordance with state and/or federal law.

This TCA Policy replaces ASD20 Policy IHEDA: Concurrent Enrollment.

Legal References

- C.R.S. 22-32-109 (1)(nn) (ICAP requirements)
- C.R.S. 22-35-101 et seq. (Concurrent Enrollment Programs Act)
- C.R.S. 23-60-202.7 (requirement to provide information concerning concurrent enrollment to parents of middle school students)
- 1 CCR 301-86 (State Board of Education rules regarding Administration of the Concurrent Enrollment Program)

Cross References

- IHCDA-TCA-R: Concurrent Enrollment Procedures
- IKF--TCA-CP: College Pathways Graduation Requirements
- IKF-TCA-HS: High School Graduation Requirements
- ASD20 Policy JFC: Student Withdrawal from School/Dropouts
- ASD20 Policy IHEDA-R-2: Accelerating Students through Concurrent Enrollment (ASCENT)

Policy Revision History

Date	Revision Details	Revised by
2/26/2015	Creation of policy.	Registrar
2/19/2020	Revised to add Traditional High School eligibility. Updated current College Pathways policy wording. Re-defined qualified student.	Registrar
8/15/2022	Remove tuition repayment requirements per new state law. Update language as needed for clarity. Add non-discrimination notice.	Registrar
3/7/2023	Added GPA requirement for a qualified student at College Pathways students. Removed 9 th grade references and added TREP.	Registrar